



THE GALAXY

NATIONAL CONTRACT MANAGEMENT ASSOCIATION (NCMA) /SPACE CITY CHAPTER NEWSLETTER— April/May 2008

2008-2009 NCMA Space City - Houston Chapter Elections

Earlier this year, the 2008 Nomination and Elections Committee was formed to solicit Board Nominations for the 2008-2009 Program Year, from July 1, 2008 through June 30, 2009. The call for nominations, released in February, described the nomination process and position description including responsibilities and job duties. The Space City – Houston Chapter consist of the following elected officers:

President
Vice President/President-Elect
Secretary
Treasurer
Vice President for Programs and Chapter Operations
Vice President for Membership
Vice President for Education

The term of office for each officer will be one year, except the position of VP/President-elect. This position is a two year commitment, serving first year as VP; followed by second year as President of the Chapter. Penny White, who was the Chapter's Vice President in Program Year 2007-2008, will serve as the Chapter President in 2008-2009.

In late March 2008, the ballots were distributed to the NCMA Chapter members, with voting completed by April 15, 2008. The newly elected Board Members for the 2008-2009 Space City – Houston Chapter are as follows:

Penny White (USA) - President
Jeff Cullen (NASA) - Vice President/President-Elect

Melisa Reyna (USA) - Secretary
Jenny Arkinson (NASA) - Treasurer
Ann Binion (USA) - Vice President for Programs and Chapter Operations
Carey White (U of H) - Vice President for Membership
Krystine Bui (NASA) - Vice President for Education

The Board Members will do their very best to make the upcoming year a rewarding year, with interesting speakers, challenging discussions, and opportunities for networking. A key role to our Chapter's success is the participation of our members. It is important that you participate in the monthly luncheons, as well as our major events each year which include the Fall Conference, the Small Business Conference, and the National Education Seminar. Your help is also needed as volunteers. Volunteering for events will provide you the opportunity to work with others in the organization (networking at its best) and give you the chance to contribute to our organization's success and growth. Mark your calendars - the first event in Program Year 2008-2009 is the Installation of Officers Luncheon, which will be held on Thursday, June 26 at the Nassau Bay Hilton. Our guest speaker will be NCMA's National President, Mr. Ron Smith. Ron will give us an in-sight from National's perspective, as well as some success pointers.

Linda Miller

VP – Programs, 2007-2008 Program Year

NCMA Space City – Houston Chapter Member Elected to HQ Board of Directors.

In March, 2008 NCMA Headquarters announced election results for eight (8) new Board of Directors (BOD).



THE GALAXY



Elected to a 2 year, 3 month term - Linda Riviera, Past Vice-President and President of NCMA Space City-Houston Chapter from 2004-2006. Since 2006, Linda has continued to support our local chapter,

as well as National, as a mentor and a presenter at the Leadership Summits and World Congress events.

Linda will begin her term on April 1, 2008.

The BOD is the primary, national governing body of the Association. The Board consists of 25 Directors, including the 5 Officers, 18 Directors elected from NCMA's chapter presidents across the association, 2 ex officio members, and 2 non-voting members which include the Executive Director, and the general counsel. The BOD has the responsibility and authority to govern and direct the affairs of the Association within the limitations of the Association Bylaws. The eight (8) new BOD members are as follows:

Elected to three (3) year terms, commencing on July 1, 2008:

Linda (Po) Collins, CPCM, CPM., Fellow; Senior Contracts Manager, Raytheon
Michelle Currier, CFCM, CPCM, Fellow, Past President; Associate Director, Small Business Programs, Army Contracting Agency
Brian Greenberg, CPCM, Fellow; President, Enterprise Solutions Unlimited
Col. Thomas D. (Tom) Robinson, USAF; Director of Contracting, Ogden Air Logistics Center at Hill Air Force Base, Utah

Elected to a two (2) year, three (3) month term, commencing on April 1, 2008:

Linda Riviera, Contracting Officer, NASA, Houston, Texas

Elected to a two (2) year term, commencing on July 1, 2008:

Edward Velasquez, CPCM, Fellow, Contracting Officer, Los Angeles County Metro-Rail
Angela (Angie) Coats, CPCM, Fellow; US Army

Jack Hott, CPCM, Fellow; Manager, Battelle Memorial Institute in Columbus, Ohio.

MEMBERSHIP NEWS

VP Membership

Carey White

Welcome Our New Chapter Members!!

January 2008

Terlene Romney
Mayes White
Jorge Reyes
John Cooper
Patricia Vickers

February 2008

Andrea Browne
Ladonna Dameron
Stephanie Fluellen
Jennifer Freidenberg
Nicholas Keeton
Robert McCallum
Robert McNay
Lee Reforma
Chae Song
Borbala Unovari
Mark Viramontes
Wa Vuong
Mark Weber

March 2008

Beth Barnes
Ashley Henson
Vonda Mays
Ana Serrano
Kenneth Stiinson
Miyoshi Thompson
Dillon Wood



THE GALAXY

Jumaan Zahrani

April 2008

Ghaffar Alavi
Tanya Brooks
Jerry Coopers
Joseph Crouther
Cyrstal Fox
Carlos Garcia
Anthony Garziona
Troy Gilson
Michael Molle
Shirley Wen
Mike Williams

NCMA Chapter Anniversaries

5 Years

Angela Swafford
Mary Norlin
Todd O'Neal
Karen Irving
Ella Hrabar
Heidi Ruby
Lisa McCann
Mitchell Le Blanc
Joseph Campbell
Tanya Shearer

15 Years

Robert Herman
Katrina Parrott
Michael Jones
Glenda Warner
Paul Spickard
Robert Sanchez

20 Years

Lucy Kranz
Thomas Devitt
David Kean
Linda Miller
Mary Lou Sotolongo
Deborah Hoekman
Jay Parker, CPCM
John Jobes
Laura Pepper

25 Years

Frank Perez

Frank Sawberger, CPCM
Nancy Liounis, CPCM, Fellow
Joseph Orsi

30 Years

David Hollman
Langston Gillum

35 Years

Robert Ellis

40 Years

William Knight, CPCM

Summary of Benefits

If you are faced with the decision of joining NCMA or renewing your membership, you might be asking, "what value or benefits do I receive from the organization"? The Board believes that for personal and professional growth belonging to an association such as NCMA is invaluable. There are numerous opportunities for learning, networking, leadership and volunteerism through NCMA.

Contract Management Magazine

Contract Management, a monthly, full-color magazine, is one of NCMA's most significant member benefits. Did you realize that in addition to receiving current topic contracting news, members could access past articles through NCMA's Contract Management Leading Center? See www.ncmahq.org. NCMA also welcomes your stories and encourages you to submit articles for publication. If you have been reading the magazine, you will notice our chapter has frequently published articles in this magazine. This is your opportunity to contribute to your professional organization, NCMA.

Educational Seminars and Conferences



THE GALAXY

Please take advantage of our Chapter audio seminars. See [Calendar of Events](#) page 4 below.

Monthly Luncheons

Throughout the year, our Chapter organizes many events including monthly speaker luncheons; this is another opportunity for you to get involved. If you, or someone you know, is a subject matter expert on a related Contract Management or Procurement topic, and would like to be a speaker at a luncheon, please contact a member of the Board. Take advantage of the opportunity to share what you know with the Chapter.

Reminder to Update Your Membership Information

Most all of our communications are via electronic mail and on occasion, we may call members. If you have not reviewed your contact information in awhile, we ask that you do so by following the instructions below. If you know someone who is not receiving information from either NCMA local Space City Chapter or from National, please first suggest checking his or her contact data. If the contact information is not correct, then please contact us and we will investigate to resolve the problem.

How to Update

You can update your membership information online at www.ncmahq.org; by clicking on Update Membership Content under the Membership tab on our home page.

If you have not logged into NCMA before, you will receive a prompt to log in. You will enter your six-digit member id as the user name and the password will be blank, you receive a prompt to set a password.

Keeping this information current will ensure you receive notices from NCMA concerning upcoming events.

If you have any questions, please contact Carey White, Membership, NCMA - Space City Chapter, at 713-752-8466.

Helpful Hint for New Members

If you are a new member, or know someone who is just joining the Chapter, please note: Online registration is available at www.ncmahq.org (click "membership\join NCMA"). Upon first joining via online registration, the online registration software will automatically assign you to the NCMA Chapter nearest your geographic area. If you wish your affiliation to be with a different Chapter, please follow-up your registration with a call and or e-mail to National stating that you have registered and you want to join the Space City Chapter (or other Chapter of your preference); 800-334-8096 or blake.boynton@ncmahq.org.

GALAXY via the Web

The Galaxy is published 6 times per Program Year. An e-mail announcement will alert you when the next Galaxy Newsletter has been posted to our Chapter website.

www.ncmaspacecity.org To ensure you receive the alerts, please visit the www.ncmahq.org website today, click the Membership / Update Member Information weblinks and ensure your correct e-mail address is in the system

VP Programs

Linda Miller

CALENDAR OF EVENTS

NCMA Space City Chapter Luncheons:

26 Jun-State of NCMA/Induction of Officers
Guest Speaker-Ronald L. Smith, NCMA President

NCMA Audio Seminars 2008



THE GALAXY

12 Jun FAR Overview (Parts 19,20,21,22,23)
19 Jun –Contract Basics “Contract Closeouts”

EMPLOYMENT OPPORTUNITIES

Please refer to the website for current employment opportunities: www.ncmaspacecity.org

Articles of Interest

World Congress 2008

By Krystine Bui

World Congress was held in the heart of Cincinnati, Ohio, at the Duke Energy Center this year from April 13-16, 2008. The event spread over 5 days, starting on Sunday, April 13 and ended on Thursday, April 17. There were at least several thousands attendees from all sectors, government, commercial, to non-profit.

Although the event started on Sunday night with Career Fair and Ribbon-Cutting, the official kickoff was held on Monday with the welcome remarks by Ohio Congressman, Steve Chabot. Each day started with wonderful keynote speakers from Kenneth Meyer, Vice President, Integrity and Compliance, GE Infrastructure on Monday, to Oren Harari, Professor, Graduate School of Business, University of San Francisco on Tuesday, and ended with Dr. Bertice Berry, Sociologist, Author, Lecturer, and Educator on Wednesday.

A total of 154 breakout sessions were offered, covering 42 major topics, each with three to four subtopics. I had a chance to sit through seven sessions. The most notable one for me

was “Knowledge Management” by Steve Wieneke, AAA General Motors Corporation. Mr. Wieneke shared the lessons from GM Engineering as they face continuous challenge to ensure best practices as well as the most current learning and preventions for lessons by replacing lesson-learned databases with a visible, engineering-wide learning process.

Another distinguished session was “Project Management” by Bradley Niese, Contracting Officer, and Jose Garcia, Manager, at NASA Johnson Space Center. This session generated much interest from the audience since it offered an overview of NASA’s Constellation Program with a comprehensive look into Project Orion; the acquisition strategy employed in developing the solicitation, unique, and innovative aspects of the complex evaluation process; and how NASA’s desired programmatic goals ultimately forged the contract structure in place today.

This year marked the first time I attended World Congress. I walked away with many memories and lessons learned from each speaker who dedicated their time and resources in sharing their experience with us. I highly recommend World Congress to anyone who has the opportunity to attend.

Awards and Honors Committee

The Awards and Honors Committee oversees awards and honors programs, including programs for volunteerism and for accomplishments within the contract management profession. These awards programs serve to bring credit and attention to the profession and to the association, and to raise public consciousness of the importance and value of contract management professionals. They directly serve the mission of the association.



THE GALAXY

Nominations Requested

Have you, or someone you know, performed volunteer work on a chapter committee, special project or other endeavor during the July 2007-June 2008 chapter year? If so, please take a few minutes to tell us about it.

Space City will issue a Volunteer of the Year award to a member who has exhibited exceptional energy, effort and dedication in performance of work, at the chapter level, to further the skills and professionalism of our members. The chapter winner will also be our nominee for the national level Arthur G. Muller Annual Volunteer Award.

To enter, please complete and e-mail your nomination (500 words or less) to Mr. Chris Guthrie, at chris.a.guthrie@usa-spaceops.com, not later than July 21, 2008

National Awards and Honors SPACE CITY HOUSTON CHAPTER HONORS MEMBERS

Nomination Instructions for Space City NCMA Volunteer of the Year Award

Purpose: To recognize, annually, an NCMA Chapter member who has served, without compensation (other than expense reimbursement), the Chapter through participation, contribution and leadership in its activities.

Eligibility:

All Chapter members are eligible, except currently elected officers, during the applicable June – July Chapter program year.

Award:

Recognition and honors at a Chapter luncheon, to include receipt of meal and plaque.

Presentation:

The Chapter President presents the award.

Nomination:

Any Chapter member may nominate an eligible member through completion of the attached nomination form. Please submit the completed form to the Chapter Awards and Honors Committee, a Chapter Officer or the following address:

NCMA Space City Houston
Attn: Chapter Awards and Honors Committee
PO Box 58513
Houston, TX 77258-8513

Evaluation Criteria:

Candidate shall have exhibited outstanding performance in volunteer work at the chapter level during the preceding program year. In a role other than elected chapter officer, the candidate should have demonstrated exceptional energy, effort and dedication toward the overall excellence and well-being of the Chapter, through participation in chapter committee work, special projects, and/or other volunteer endeavors

A nomination form is available at our website <http://www.ncmaspacecity.org> under “**What’s New Volunteer-of-Year_Nomination.**”

National Educational Seminar 2008 Solicitations, Bid, Proposals and Source Selection “Building A Winning Contract”

We hosted a National Educational Seminar on May 8, 2008, with guest speakers, Brian Harrington, Senior Policy Analyst, Phoenix Systems, Inc. and James Phillips, Jr., Procurement Advisor - Assistant Administrative Officer, VA National Center for Patient Safety, on "Solicitations, Bids, Proposals and Source Selection". Approximately 130 professionals



THE GALAXY

from NASA and Prime Contractors attended the seminar which offered the attendees the opportunity to understand the requirements of their new business solicitations and develop winning proposal capabilities. The interactive seminar allowed members to learn and improvise their proposal and new business acquisition skills by working in teams.

Both the morning and afternoon sessions were highly energetic and involved with thought provoking questions and challenges to the audience based on best practices, successful proposal strategies, and assessment of current industry practices.

NCMA Leadership Development Program End of A Great Year!

By Ann Binion

Recently I participated in a ceremony at the World Congress in Cincinnati, Ohio as a graduate from the Contract Management Leadership Development Program

It was a bittersweet moment as I was happy to complete the program but a little sad about the prospects of not seeing my newfound friends every 4 months or so.

When I first applied for the program last year, I was a new member of NCMA and in a rotational program in Procurement. To be in the Procurement Rotational Program was a challenge in itself. However, I am always up for new challenges and really wanted to be a part of something that allowed me not only to develop my craft but grow as a leader. I thought this program would give me the knowledge and skills that I needed and the travel sounded exciting so I gave it my best shot. I was so surprised and ecstatic when I found out I was selected.

Like any program in which you are selected statewide or even nationwide for that matter, you always wonder what the other candidates will be like. I have to admit, that at our first conference in New Orleans, I had no idea what to expect. I thought maybe I would meet a few, we would get along and that was it. I was so wrong. The bond that I formed between my classmates (some stronger than others) is the type of bond you form when you meet people that you just click with. I made friends in this program that I still keep in touch. We have begun discussing ideas for our reunion. These are the friends I can depend on and trust and going through this program with these people made the program even more enjoyable.

Although it was the people who made most of my time in the program memorable, I gained skills and resources from the amazing classes, telecons, and conferences that I attended. Though most of the sessions focused more on leadership and less on contract management, I thought all the sessions were well rounded and educational. I did like the fact they were "leader centered" as I consider myself a leader in training. All this new found information will help me in as I grow and develop into that role.

I think this was one of the best programs I have ever been involved in and I encourage all of our newest members (primarily the incoming professionals) to apply for this outstanding program.

Small Business Highlights

2008 NCMA Space City – Houston Chapter
Small Business Conference

The Small Business Conference gave small businesses the opportunity to learn about the



THE GALAXY

government and large business side of contracting. Valerie Coleman of the U.S. Small Business Administration gave an informative speech about current and upcoming small business issues and programs. Three small businesses, namely Blackhawk Management Corporation, Indatatech, Inc., and MRI Technologies, described their government contracting success stories. The Procurement Panel, which included Russ Carroll of The Boeing Company, Michelle Butzke of Lockheed Martin, and Glen Woodard of United Space Alliance, discussed various methods that small businesses are able to work with large contractors and the government.

The keynote speaker during the Luncheon Program, Richard Huebner, President, Houston Minority Business Council (HMBC), discussed his involvement with HMBC and his experience as a small business owner. Mr. Huebner actually spoke at the first Space City Chapter's NCMA Small Business Conference. There were several opportunities for the small business vendors to interact and network with NASA procurement personnel and large businesses.

Throughout the conference, there were several door prizes presented to the participants, provided by Clear Lake and Bay Area businesses and organizations. For the first time, we offered the Networking and "Sweet Social Hour" which allowed additional networking and mingling time between small businesses, NASA Procurement, and large businesses while enjoying several delectable desserts. This year we had extremely good attendance, which hopefully will create new small business opportunities for NASA and its contractors. We are hoping to expect a similar interest and attendance for the 2009 NCMA Small Business Conference.

Special recognition goes to the committee who put together this successful event, with the guidance of co-chairs Cheryl Linville and Andrea Brown from United Space Alliance.

Members are encouraged to submit articles devoted to Small Business Highlights by contacting Carey White at cwhite@uh.edu.

KEY CONTACT POINTS SPACE CITY CHAPTER BOARD:

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Jamie.c.munn@nasa.gov
Chapter Treasurer – Lee Ann Audet (NASA)
lee.a.audet@nasa.gov

**Plan to Attend
NCMA Space City Chapter Fall Conference
Location: Hobby Hilton Houston, Texas
2008 - Wednesday, October 22, 2008
Banquet: Thursday, October 23, 2008
Conference**



THE GALAXY

NASA Reservations – Thompson, Miyoshi
(JSC-BH) [miyoshi.thompson-1@nasa.gov]
(281) 244-1683

Contractors Reservations – Jamie Munn
(281) 483-8717 jamie.c.munn@nasa.gov

CHAPTER MEMBERSHIP

Submit address/mail code changes to:
Online at: www.NCMAHQ.org & cc: cwhite@uh.edu.

Submit requests for membership to:
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