



# THE GALAXY

NATIONAL CONTRACT MANAGEMENT ASSOCIATION (NCMA)  
/SPACE CITY CHAPTER NEWSLETTER—Mid Year 2006

## President's Message

I look forward to serving the Space City – Houston Chapter this year as your President. We are fortunate to have a Board of Directors with Officers who have a wealth of experience and expertise. In addition to me, the Board of Directors include: Keith Hutto (NASA), VP/President Elect; Jay Parker (Boeing), VP/Programs; Coe Ann Barron (Rede/Critique), Secretary; Penny White (USA), VP/Education; Karen Irving (Boeing), VP/Membership; and Milan Anich (Boeing), Treasurer. In addition, we have the Board of Advisors, led by Debra Johnson, with sponsors from various Aerospace Companies. Together, this team will work to support NCMA's Vision, Mission, and Values and provide value to our members by fostering chapter growth, improving member benefits, and providing more educational opportunities. Our success will be a team effort, with full engagement from our members as volunteers.

Our first major event this year will be the 2006 Fall Conference, which will be held October 25-26, 2006, at the Hilton Hobby Airport. Messrs. Rick Husty and Herb Baker are the co-chairs for this event with an excellent line of speakers centered on the theme: "Emerging Trends in Government Procurement". In addition, a panel discussion on Organizational Conflict of Interest is scheduled. If you haven't signed up yet, you won't want to miss this event!

Our chapter can now accept credit card payments for our conferences and workshops; making it even easier for our members to enroll. Our new program year began July 1<sup>st</sup>, but we had our first Team Building Meeting on June 20<sup>th</sup>. The officers discussed some of our challenges for the upcoming year and identified some recommendations we would like to implement including: more frequent distribution of our newsletter, "The

Galaxy"; reinitiating the Scholarship Program; updating the NCMA website; etc.

To make this a successful year, we need support from our members. We need volunteers to support activities, committees, and research opportunities. I am very pleased to say that for our first event of the Fall Conference, we have an overwhelming number of volunteers. In addition, we need to increase our membership. We need your help in doing this. Talk to your co-workers, encourage membership in our Chapter. The benefits of being an NCMA member include: networking opportunities with industry leaders; educational opportunities; career growth; "Contract Management" Magazine; "Journal of Contract Management"; on-line Education Center; Professional Certification Programs; Annual Conferences; etc. All of these benefits are offered to our membership at discounted prices. Together, as a team, we will have another successful year. We will continue to provide you with quality programs, interesting speakers, and the opportunity to network and have fun. We look forward to the upcoming year and welcome your recommendations, ideas, guidance and support.

*Linda Miller*

President, Space City – Houston Chapter

### **NCMA Space City Chapter October 25-26 Conference Emerging Trends in Government Procurement**

Participate in a panel discussion on Organizational Conflicts of Interest (OCI). Please visit the [www.ncmaspacecity.org](http://www.ncmaspacecity.org) website for more information, and Register Today!

**Location: Hilton Hobby Airport  
8181 Airport Blvd.**



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Houston, Texas

## MEMBERSHIP NEWS

**VP Membership**  
Karen Irving

### Summary of Benefits

If you are faced with the decision of joining NCMA or renewing your membership, you might be asking what value or benefits do I receive from the organization. The Board believes that for personal and professional growth, belonging to an association such as NCMA is invaluable. There are numerous opportunities for learning, networking, leadership and volunteerism through NCMA.

### Contract Management Magazine

For the purpose of staying on the edge of current events in the profession, Contract Management Magazine is *the* magazine to read. I personally find the articles and information from this subscription to be timely and relevant to what's going on in my profession. Reading articles from people like myself, sharing their stories that sound so familiar, is of particular interest. NCMA also welcomes your stories and encourages you to submit articles for publication. If you've been reading the magazine you will notice our chapter has frequently published articles in this magazine. Please take advantage of this great resource.

### Educational Seminars and Conferences

For those of you that have attended our Spring National Education Seminar (NES) and our Fall Conference, you will agree these

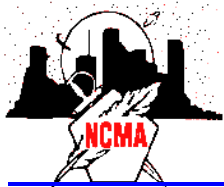
events offer opportunities for professional development, education, networking and volunteerism. Both of these events address the latest hot topics in Contracting and Procurement, hosted by dynamic speakers that you possibly wouldn't get a chance to hear otherwise. In planning these events, we couldn't do it without you. Our Chapter is always looking for your assistance in developing topics, coordinating events and volunteering as a committee organizer or participant. This is an excellent way to get more involved with the Chapter, meet people and try your hand in leadership.

### Monthly Luncheons

Throughout the year our Chapter organizes many events, including monthly speaker luncheons. This is another opportunity for you to get involved. If you, or someone you know, is a subject matter expert on a related Contract Management or Procurement topic, and would like to be a speaker at a luncheon, please contact a member of the Board and let us know. Take advantage of the opportunity to share what you know with the Chapter.

### Reminder on Updating Your Membership Information

It is **extremely** important we know a phone number and email address for our membership. Most all of our communications are via electronic mail and on occasion we may need to call members. If you haven't reviewed your contact information in awhile, we ask that you do so, following the instructions below. If you know someone who is not receiving information from NCMA, either our local Space City Chapter or from National, please first suggest they check their contact data. If the contact information is not correct, then please contact us and we will investigate to resolve the problem.



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## **How to Update**

You can update your membership information online at [www.ncmahq.org](http://www.ncmahq.org), this can be done by clicking on Update Membership Content under the Membership tab on our home page.

If you have not logged into NCMA before, you will be prompted to log in. You will enter your six-digit member id as the user name and the password will be blank, you will then be prompted to set a password.

Keeping this information current will ensure you receive notices from NCMA concerning upcoming events.

If you have any questions, please contact Karen Irving, Membership, NCMA - Space City Chapter, at 281-226-4824.

## **Helpful Hint for New Members**

If you are a new member, or know someone who is just joining the Chapter, please note: Online registration is available at [www.ncmahq.org](http://www.ncmahq.org) (click "membership\join NCMA"). Upon first joining via online registration, the online registration software will automatically assign you to the NCMA Chapter nearest your geographic area. If you wish your affiliation to be with a different Chapter, please follow-up your registration with a call and or e-mail to National stating that you have registered and you want to join the Space City Chapter (or other Chapter of your preference); 800-334-8096 or [choi@ncmahq.org](mailto:choi@ncmahq.org).

## **NCMA Membership Anniversaries**

We want to recognize the following members celebrating significant membership anniversaries in 2006:

### **January 2006**

Phil Hill – 5 years

Teresita Hernandez – 15 years

### **March 2006**

Chris Webb – 5 years

Mary Pate – 5 years

Charles Dickens – 15 years

Samuel Besase – 30 years

### **May 2006**

Peggy Bristow – 25 years

### **August 2006**

Patricia Hollingsworth – 5 years

John Shradar – 5 years

Carla Stinson – 10 years

### **February 2006**

Martha Nobel-Lutz – 10 years

### **April 2006**

John Devitt – 20 years

Terry Eastin – 20 years

### **June 2006**

Joy Schmelz – 5 years

Ed Taylor – 10 years

Mary Cudworth – 10 years

Matt Anderson, Fellow – 25 years

### **September 2006**

Phyllis Sanders – 10 years

Debra Johnson – 25 years

Robert Kline – 40 years

## **What is an NCMA "Fellow"?**

The NCMA Fellow category was established by the National Board of Directors in July 1966. Individuals who have made significant contributions to the field of contracting and to NCMA are designated as "Fellows". This designation is the third highest award given by the association. All new "Fellows" become a member of the Council of Fellows. The Charter and Mission of this Council is to channel resources for use by National, offer



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participating opportunities to guide the Association's future direction; and foster a forum for roundtable discussions affecting contract management profession.

The three focus areas for becoming a "Fellow" include personal development, professional development, and contribution to the Association. Space City Members submit their application to our Chapter President, Linda Miller, who will work with the members on their nomination. Nominations are entertained not more than twice a year, and applications can be submitted electronically, along with Chapter verification. Winners receive a "Fellow" Certification, recognition in the *Contract Management* magazine, and a "Fellow" NCMA membership pin. The evaluation criteria in the application consist of 13 categories with a maximum of 28 point and a minimum of 16 points required for "Fellow" eligibility. Refer to following website for additional information and award application:

<http://www.ncmahq.org/membership/docs/FellowsApp.doc>

## Congratulations Mary Kerber, CPCM, Fellow



Next time you see Mary Kerber, please be sure to congratulate her, as she is Space City's newest NCMA Fellow!! Mary is the Director of Contracts at Barrios Technology, a small woman-owned business in Houston, Texas. In this capacity, she is responsible for contract negotiation and administration, purchasing, and business management activities, as well as support to new business and proposal activities. Mary

holds two degrees from the University of Houston at Clear Lake, a

BBA in Management and a MS in Finance. She is a member of the Space City Houston Chapter of NCMA (since 1979), a CPCM (since 1981), and has served the Chapter faithfully for many years, including roles as: VP--Education Vice President; co-Chair, 2005 NES; and co-worked on many different chapter committees. In 2006, she co-presented a session on Associated Contractor World Congress in Atlanta and NASA's Program Management Challenge. Well done, Mary!! We thank you very much for all you've done for the members of our Chapter.

## NCMA Fall Conference and Membership Drive

In coordination with this year's NCMA Fall Conference, we will be kicking off an NCMA membership drive. Details of this membership drive will be forthcoming...look for more information in upcoming e-mails.

## Who is in the NCMA Leadership Program?

Our chapter nominated four outstanding young members to participate in the first NCMA National Leadership Development Program: Vicky Lovuola (Boeing), Melisa Reyna (USA), James Edwards (KBR), and Alisha White (Boeing). Alisha White of Contracts & Pricing in Houston, Texas, was selected to participate in the NCMA National Leadership Development Program beginning in June 2006. Because of the aging workforce in contract management professionals, this program is designed to quickly close the gap in leadership progression by accelerating the preparation of a selected group of contract management professionals. Participants will go through a series of classroom, online, volunteer, and other experiential learning activities that will





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accelerate their career development and prepare them for management roles in their organizations and chapters. In addition, Alisha will periodically provide reports to our chapter on her learning experiences with the Leadership Development Program.

Competition for admission to this exciting new program was intense, with more than 86 high quality applicants being considered. Applicants came from a wide range of employers and chapters, including Federal, State and Local government agencies, large and small businesses, and not-for-profits were all represented, as well as more than 55 chapters across NCMA. Alisha is an active member of the Space City – Houston Chapter.

Alisha received her Bachelor of Arts in History in 1997 from Wittenberg University, Springfield, Ohio and her Juris Doctor in 2000 from Capital University Law School, Columbus Ohio. Alisha was an Attorney I, practicing in Columbus, Ohio, until late 2001. Alisha joined The Boeing Company in early 2002 as an Export Administrator. She has served as a Contract Policy Administrator and Contract Administrator supporting the Shuttle, Station, and New Business Programs. She is currently supporting Project Constellation and the Crew Exploration Vehicle (CEV) Pursuit activities.

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## **VP Programs** **Jay Parker**

### **GALAXY via the Web**

Members, our plan for this Program Year is standardize publication of the Galaxy Newsletter at a rate of 6 times / year, as well as capitalize on the ease and speed of distribution through web-age technology. To make this possible, we shall post future Galaxy publications to our [www.ncmaspacecity.org](http://www.ncmaspacecity.org) and alert you

through an e-mail announcement. To ensure you receive the alerts, please visit the [www.ncmahq.org](http://www.ncmahq.org) website today, click the Membership / Update Member Information weblinks and ensure your correct e-mail address is in the system.

### **Understanding the FAR Workshop**

Do you want to sharpen your understanding of the Federal Acquisition Regulations (FAR), its major changes, and the impact of reform on federal contracting? Darrell Oyer and The University of Houston Clear Lake have teamed up to present a 2 day workshop, Sep 27-28, to train acquisition professionals on these important topics, and how you can efficiently, successfully weave them into your contracting duties. For registration information, please see the What's News segment at [www.ncmaspacecity.org](http://www.ncmaspacecity.org).

### **Fall Conference**

Come join us, on October 25-26, to hear from numerous Luminaries in the contracting field on Emerging Trends in Government Procurement, and participate in a panel discussion on Organizational Conflicts of Interest (OCI). Please visit the [www.ncmaspacecity.org](http://www.ncmaspacecity.org) website for more information, and Register Today!

### **Federal Contracting Basics Audio-seminars**

During this program year, Space City Houston is sponsoring a series of monthly audio-seminars on the Federal Contracting Basics. The chapter will cover seminar costs, and United Space Alliance has graciously agreed to host the sessions. Please visit the [www.ncmaspacecity.org](http://www.ncmaspacecity.org) website to learn more, and to join us in this great learning adventure.



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## CALENDAR OF EVENTS

- Aug 31 – Space City Luncheon, 11:15a – 12:45p at Nassau Bay Hilton
- Sep 14 – NCMA Audio-seminar: Contracting Roles and Responsibilities, 600 Gemini, MIC
- Sep 21 – Space City Luncheon, 11:15a – 12:45p at Nassau Bay Hilton
- Sep 27-28 – Understanding the FAR Workshop, Univ. of Houston Clear Lake
- Oct 05 – NCMA Audio-seminar: Introduction to the FAR, 600 Gemini, CR# 27
- Oct 11-12 – Houston Minority Business Expo 2006, George R. Brown Convention Center ([www.expo.hmhc.org](http://www.expo.hmhc.org))
- Oct 26 – NCMA Fall Conference, Emerging Trends in Government Procurement, at Hilton Hobby Airport

## EMPLOYMENT OPPORTUNITIES

Please refer to the website for current employment opportunities: [www.ncmaspacecity.org](http://www.ncmaspacecity.org)

If you would like to post an employment opportunity please contact Keith Hutto at 281-483-4165 or [keith.d.hutto1@nasa.gov](mailto:keith.d.hutto1@nasa.gov).

## Articles of Interest

### Small Business Highlights

We would like to introduce our members to a new column devoted to Small Business Highlights. Contributing authors are welcome to submit articles by contacting Carey White at [cwhite@uh.edu](mailto:cwhite@uh.edu).



### Houston Minority Business Council (HMBC) Mission/Objectives

Established in 1973, the Houston Minority Business Council (HMBC) has been serving minority businesses for over 30 years. It is the primary agent providing the “Powerful Connection” between Minority Business Enterprises (MBEs) and major corporations, governmental agencies and financial and educational organizations in helping them do business with one another.

HMBC serves as a certifying entity for the private sector, the City of Houston, Houston Independent School District, the Port of Houston, METRO, and the State of Texas.

As one of 39 regional affiliates of the National Minority Supplier Development Council (NMSDC), certified MBEs can gain access to corporate contacts and business opportunities throughout the United States.

The mission is *to actively involve its members (locally, statewide, and nationally) in efforts that will increase and expand business opportunities and business growth for minority business enterprises by:*



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- Increasing Minority Business Enterprise (MBE) access to and competition in bid opportunities;
- Facilitating effective networking between MBEs and potential markets;
- Establishing HMBC as the clearinghouse for the identification of MBEs and information related to MBE development;
- Driving progress through effective involvement and coordination of corporate members, MBEs and professional staff;
- Keeping MBEs informed of marketplace developments;
- Providing intentional learning opportunities for MBEs;
- Providing training and benchmarking opportunities to corporate members in MBE development; and
- Providing hands-on assistance to corporate members in MBE development.

The HMBC will provide minority business owners with an opportunity to meet key purchasing agents from corporations, government agencies, and financial and educational institutions at this year's EXPO 2006, Texas' largest minority business development tradeshow. **The event will be held on October 11 – 12 at the George R. Brown Convention Center, Exhibit Hall C, Houston,**

For further information, visit [www.hmhc.org](http://www.hmhc.org) or call (713) 271-7805. For Expo information visit [www.expo.hmhc.org](http://www.expo.hmhc.org).

## KEY CONTACT POINTS SPACE CITY CHAPTER BOARD:

President – Linda Miller, 281-226-4114

[linda.miller2@boeing.com](mailto:linda.miller2@boeing.com)

VP / President -Elect – Keith D. Hutto, 281-483-4165

[keith.d.hutto@nasa.gov](mailto:keith.d.hutto@nasa.gov)

VP Education – Penny White, 281-282-4226

[penny.l.white@usa-spaceops.com](mailto:penny.l.white@usa-spaceops.com)

VP - Membership – Karen L. Irving, 281-226-4824

[karen.l.irving@boeing.com](mailto:karen.l.irving@boeing.com)

VP – Programs – Jay Parker, 281-226-4442

[jay.parker@boeing.com](mailto:jay.parker@boeing.com)

Chapter Secretary – Coe Ann Barron 281-483-6060

[coe.a.barron@nasa.gov](mailto:coe.a.barron@nasa.gov)

Chapter Treasurer – Milan Anich 281-226-4814

[milan.e.anich@boeing.com](mailto:milan.e.anich@boeing.com)

National Director - Sam Morthland, 281-480-9308

[smorthla@aol.com](mailto:smorthla@aol.com)

### Monthly Luncheons

**NASA Reservations** – Claire Cox@ (281)-483-0743

[claire.a.cox@nasa.gov](mailto:claire.a.cox@nasa.gov)

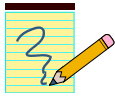
**Contractors Reservations** – Coe Ann Barron 281-483-6060

[coe.a.barron@nasa.gov](mailto:coe.a.barron@nasa.gov)



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## CHAPTER MEMBERSHIP

Submit address/mail code changes to:

Online at: [www.NCMAHQ.org](http://www.NCMAHQ.org) or contact Karen L. Irving

Submit requests for membership to:

Karen L. Irving (281) 226-4824

e-mail: [karen.l.irving@boeing.com](mailto:karen.l.irving@boeing.com)



## GALAXY EDITORS

Jay Parker, (281) 226-4442; Fax (281)

Boeing

E-mail: [Parker, Jay \[jay.parker@boeing.com\]](mailto:Parker, Jay [jay.parker@boeing.com])

Carev J. White, (713) 752-8466 ; Fax: (713) 756-1515

University of Houston Small Business Development Center

E-mail: [cwhite@uh.edu](mailto:cwhite@uh.edu)

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[www.ncmaspacecity.org](http://www.ncmaspacecity.org)